

CITIZENS' BOND OVERSIGHT COMMITTEE MEETING

El Rancho Unified School District

Meeting of the Measure "EE" Citizens' Bond Oversight Committee

6:00 p.m.

**District Technology Room
9333 Loch Lomond Drive
Pico Rivera, CA 90660**

July 2, 2014

MINUTES

1. **CALL TO ORDER**

The meeting was called to order by Esther Mejia at 6:01 p.m.

ROLL CALL – Members of the Citizens' Bond Oversight Committee

Esther Mejia, Chairperson
Dr. Teresa Merino, Vice Chairperson (late)
John Chavez, Member
Vincent Chavez, Member
Javier Pacheco, Member
Suzanne Rodarte, Member
Dr. Linda Vargas, Member (late)

DISTRICT ADMINISTRATION

Martin Galindo, Superintendent
Carlos Jimenez, Director of Maintenance and Operations (excused)

2. **PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Suzanne Rodarte.

Visitors – Register No. 1-2014/2015

3. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.

Motion: J. Chavez Second: S. Rodarte Vote: 5-0 PASSED

Vote: J. Chavez: Yes
 V. Chavez: Yes
 T. Merino: Not Present

J. Pacheco: Yes
 S. Rodarte: Yes
 L. Vargas: Not Present
 E. Mejia: Yes

4. **PUBLIC COMMENTS**

Members of the public have an opportunity to address the committee.

None

5. **ADOPTION OF MINUTES**

Recommendation is made that the minutes of June 4, 2014 be adopted as submitted.

Motion: V. Chavez Second: J. Chavez Vote: 6-0 PASSED

Vote: J. Chavez: Yes
 V. Chavez: Yes
 T. Merino: Yes
 J. Pacheco: Yes
 S. Rodarte: Yes
 L. Vargas: Not Present
 E. Mejia: Yes

6. **NEW BUSINESS – ACTION ITEMS**

None

7. **DISCUSSION ITEMS**

7.1 **Report on Activities – E. Mejia**

Ms. Mejia read a thank you letter from Ms. Covarrubias; the committee proposed to provide Ms. Covarrubias with a letter of recommendation in appreciation for all her hard work.

DEBRIEF OF SITE VISITS TO SALAZAR H.S./(Spectrum) AND BURKE M.S. (6/25/14). Ms. Mejia emailed a slide show of the site visits to the committee showing the areas visited.

SALAZAR & SPECTRUM:

Ms. Mejia reported that site repairs at Salazar/Spectrum included painting, flooring, lighting, wall partitions, fire alarms, wireless routers and cable. Based on 2012-13 bond expenditures, approximately \$56,412.32 of bond funds were identified as being used at this site. A lot of work was completed with bond funds in classrooms leased by Spectrum including partitions. Ms. Mejia suggested that on all future leases the District include language that the lessee be responsible for repairs and/or modifications. Ms. Rodarte reported that this was her first visit to the site and

commented on the size of the campus; she shared a joint concern for the placement of a drinking fountain in the sun and the use of open material in the walkway near the office. Javier Pacheco asked if AYSO was paying the district for use of the Meller field to offset the cost of watering and maintaining the field. Mr. Galindo responded that the District has a partnership with the City of Pico Rivera to assist recognized youth organizations serving our students.

BURKE STEAM ACADEMY:

Ms. Mejia reported that bond funds at this facility have been used for fencing, painting, some shade structures, asphalt on the basketball courts, basketball standards and roofing. Ms. Rodarte was impressed with the colors, custom benches with the school name, but was disappointed with the condition of the locker room. Vincent Chavez commended Mr. Jimenez for doing an excellent job; his knowledge in providing history and answering committee questions.

STEERING COMMITTEE MEETING (6/18/14):

John Chavez attended the meeting for Mr. Mejia who was on jury duty and reported that the meeting was very interesting, he was impressed with the presentation but shared the concern of declining enrollment at the middle school level. The entire committee participated in discussion and agreed the District needs to come up with ideas to attract students and compete with other schools.

SPECIAL BOARD MEETING, LCAP & BUDGET PUBLIC HEARINGS ALONG WITH THE FACILITIES MASTER PLAN WORKSHOP (6/26/2014):

Ms. Mejia and Ms. Rodarte attended the Special Board Meeting. Ms. Mejia shared the following information and concerns:

- The Facilities Master Plan website has now been updated with all the documents that have been shared with the steering committee, Board workshops are also posted including upcoming event. Ms. Mejia commended Mr. Ortiz for updating the website when requested.
- The Board of Education gave direction to HPLE to move forward with 94% improvements to schools, which would cost approximately \$373 million.
- Felt CBOC should have been invited to attend the facilities master plan board workshop.
- Would have liked to see all of the options not just the example of North Ranchito Elementary School which was presented.
- Take into consideration additional cost for wiring which is required for testing if closed schools are used during possible construction.
- How is the facilities master plan going to mesh in with the current projects (high school locker room and culinary arts)?
- Has not heard back on scheduling the Joint Board CBOC Meeting to discuss the annual report recommendations especially reaching out to the City. The City is currently working on their “General Plan” in which the City demographics will change and impact the District.

SPECIAL BOARD MEETING/BUDGET ADOPTION (6/30/14):

Ms. Mejia commended the Board of Education and Mr. Galindo for a positive certification and discussed the importance for CBOC to monitor budget certification

since it has an impact on bond ratings. Current ratings: Fitch Rating = A (negative watch removed), S & P Rating = A+. Food Services needs to continue to be examined.

REGULAR BOARD MEETING (7/1/14):

Ms. Rodarte provided an update on the Food Services presentation by Ms. Saavedra, Director of Food Services. The information provided confirmed that a lot of student are not eating meals at school and how the food service program is losing funds, along with suggestions for working collaboratively to resolving those issues. Other topics included nutrition periods at middle and high schools; the number of students and the amount of time they have to go through the lunch lines. Ms. Rodarte shared her personal interest to continue to speak on this subject until the District ensures that all children are eating.

The discussion switched to the possibility of selling District property for revenue, planning events to get the community involved, getting the news out to the public of positive changes the District is making. Ms. Rodarte commended Mr. Galindo for the progress and changes that have already taken place but stressed the need to be out there more networking with the community.

7.2 **Bond Expenditures Update** (Read by Ms. Mejia):

Bond Measure A expenditures for May 2014 totaled \$44,016.25. Bond Measure EE expenditures for May 2014 totaled \$48,808.00. Business Services will continue to use the Drop Box for providing financial documents. Mr. Galindo announced that Mr. Ruben Frutos has been appointed Assistant Superintendent Business Services but for now direct all request to Ms. Camacho until Mr. Frutos is aboard and set up.

7.3 **Bond Projects Update** – *C. Jimenez*

Ms. Mejia hopes to have an updated timeline for the Locker Room/Pool Project and the Culinary Arts Project at the next meeting.

8. **ADJOURNMENT**

The meeting was adjourned at 7:08 p.m.

Motion: J. Chavez Second: T. Merino Vote: 7-0 PASSED

Vote: J. Chavez: Yes
 V. Chavez: Yes
 T. Merino: Yes
 J. Pacheco: Yes
 S. Rodarte: Yes
 L. Vargas: Yes
 E. Mejia: Yes